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School District of Clay County *e-agenda*



School District of Clay County
Green Cove Springs, Florida
Professional Development Center
23 S. Green Street
Green Cove Springs, FL 32043
TIME: 5:00 p.m.

May 7, 2015 - Special Meeting

Invocation (Superintendent Van Zant)

Call to Order

1. Attendance

Minutes:

Present: Janice Kerekes, District 1; Carol Studdard, District 2; Betsy Condon, District 3; Johnna McKinnon, District 4; Ashley Gilhousen, District 5; and Superintendent Charlie Van Zant.

Agenda Items

2. Approve agreement between Solution Tree and School Board of Clay County

Attachment: [Solution Tree Purchasing Agreement.pdf](#)

Motions:

Approve as presented. - PASS

Vote Results

Motion: Elizabeth Condon

Second: Ashley Gilhousen

Elizabeth Condon - Aye

Ashley Gilhousen - Aye

Janice Kerekes - Aye

Johnna McKinnon - Aye

Carol Studdard - Aye

3. Job Descriptions

Attachment: JOB DESCRIPTION ACTIONS 5 7 2015.pdf

Minutes:

Speakers from the Audience:

- Smitty Huffman
- Rebecca Smith
- Marion Keith Nichols
- Travis Christensen

Following a base motion to approve by Mrs. Gilhousen and a second by Mrs. Condon, the Board proceeded to review and discuss each of the recommended job descriptions individually. The noted changes were made to the following two job descriptions:

- I-1.2.13, Project Budget and Purchasing Coordinator
(Required Qualifications: #1 - strike "and" to read "...or a related field or an equivalent combination of training and experience.")
- I-1.1.60, Technology Services Manager
(Responsibilities and Duties #2 - add semi colon to read "...or vendors; remains within the parameters...")

There was consensus of the Board to accept the following job descriptions as recommended with no additional changes:

- O-1.2.04, Maintenance Supervisor - Technical and General
- I-1.1.07, Assistant Superintendent for Information and Technology
- O-1.1.05, Assistant Superintendent for Support Services
- B-1.1.26 Internal Accounts Auditor
- I-2.2.36, Specialist Title I
- I-2.2.60, Title III Professional Development Program Specialist
- I-1.1.16, Director of School Improvement/Professional Development and Assessment
- I-1.2.18, Supervisor of Instructional Resources/STEM
- I-1.4.21, Technology Services Coordinator
- I-1.4.22, Supervisor of Technology Services

Mrs. Kerekes stated for the record that she opposed raising the salary of any position.

Motions:

Motion to approve the job descriptions - PASS
with the noted changes.

Vote Results

Motion: Ashley Gilhousen

Second: Elizabeth Condon

Elizabeth Condon	- Aye
Ashley Gilhousen	- Aye
Janice Kerekes	- Nay
Johnna McKinnon	- Aye
Carol Studdard	- Nay

4. Consider moving the May Regular School Board meeting from May 21, 2015 to Thursday, May 28, 2015

Minutes:

Speaker from the Audience:

Gwen Shangle

Following a main motion to approve by Mrs. Gilhousen and second by Mrs. Condon, Board discussion ensued.

Mrs. McKinnon explained a business trip she is required to attend out of the country the week of May 18, 2015 that would cause her to miss the May 21, 2015 board meeting. Mrs. Condon and Mrs. Gilhousen felt it is important to have all five members present at meetings and a professional courtesy to make accommodations when possible. Mrs. Kerekes and Mrs. Studdard both felt it was important to keep the meetings on the regularly scheduled dates. Mrs. Kerekes also stated that she would not be able to attend the meeting if moved to May 28, 2015 due to a trip she had planned.

In an effort to find a date convenient for all, Mrs. Gilhousen amended the main motion by moving to reschedule the May 21, 2015 board meeting to Tuesday, May 26, 2015. Prior to the vote, Superintendent Van Zant stated that he would not be able to attend a meeting on May 26th due to a previous commitment.

Motions:

Amend the main motion by rescheduling the May 21, 2015 board meeting to May 26, 2015.	- FAIL
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Vote Results

Motion: Ashley Gilhousen

Second: Elizabeth Condon

Elizabeth Condon	- Aye
Ashley Gilhousen	- Aye
Janice Kerekes	- Nay

Johnna McKinnon	- Nay
Carol Studdard	- Nay

Motions:

Motion to approve the main motion moving the May Regular School Board meeting from May 21, 2015 to **Thursday, May 28, 2015.** - FAIL

Vote Results

Motion: Ashley Gilhousen
 Second: Elizabeth Condon

Elizabeth Condon	- Nay
Ashley Gilhousen	- Aye
Janice Kerekes	- Nay
Johnna McKinnon	- Nay
Carol Studdard	- Nay

Motion Minutes: Because the motion failed passage, **the Regular May meeting will remain on Thursday, May 21, 2015.**

5. Consider appointing a Hearing Officer to act on behalf of the full Board, if needed, for the student cases scheduled to be heard on May 21, 2015

Minutes:

No action was taken on this item. In discussion of the previous item, four board members confirmed their attendance for meetings on May 21, 2015 making this item moot.

Presentations from the Audience

6. Speakers

Minutes:

Travis Christensen - continuity for board meeting dates and public records request

Joann Denemark - allocation cuts and administrative changes

Smitty Huffman - administrative changes

Superintendent's Requests

7. Comments

Minutes: Superintendent Van Zant reiterated that the job descriptions being recommended are part of the total administrative allocation package that will increase efficiency and decrease overall costs.

School Board's Requests

8. Comments

Minutes: In recognition of Teacher Appreciation Week, School Food Nutrition Week, and School Nurse Week being May 4-8, Board Members expressed thanks and appreciation to employees and the great jobs they perform. Positive comments were also made about National Day of Prayer and the Police Memorial held earlier in the day.

Adjournment (7:20 p.m.)

Superintendent

Chairman

Due to equipment failure there is no video of the last hour (approx.) of this meeting. A full audio recording is available.